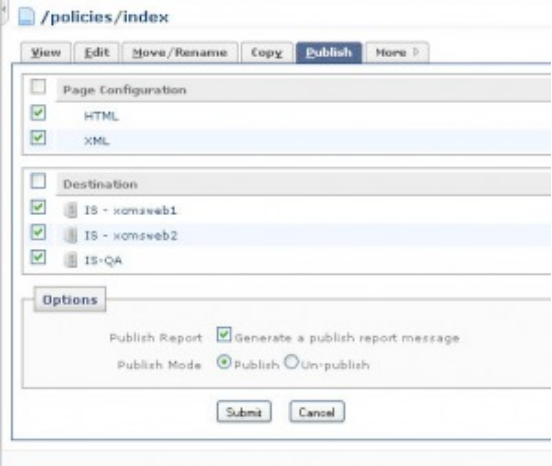



Test Your Web Edits in QA

If you are a publisher in Cascade, you have the option of previewing your web edits online prior to publishing to your live website.

Publishing to QA enables you to view your website edits without impacting your live website. Here's how it works:

Step	Action	Result
1	<p>Select your page and initiate a publish job by clicking the Publish tab.</p> <p>You will be presented with a list of publishing destinations.</p>	
2	<p>Uncheck the cmsweb1 and cmsweb2 check-boxes; leaving only the QA option selected.</p>	

Tech-Tips

4	<p>Click the Submit button. Your job will publish to:</p> <p>http://qasitename.richmond.edu/folder/page.html</p> <p>Use this space to check your page content or form functionality. If all is well, you may publish your form as usual; being certain that all three check-boxes are selected.</p>	
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